

Guideline for Calculating MCLE Credit for Speakers

1. General Rule

A speaker receives a one-time preparation credit equal to 4 times his or her scheduled speaking time for the class.

Example - A single speaker teaches the same one-hour class 3 times.

The speaker receives 4 hours of credit for preparing for and teaching the class the first time. The speaker receives 2 hours of credit for teaching the same one-hour class two additional times. The total is 6 hours of credit.

2. Multiple Speakers

If there are multiple speakers for a class, each speaker receives a one-time preparation credit equal to 4 times his or her scheduled speaking time. If the speakers do not have scheduled speaking times, each speaker receives a one-time preparation credit equal to the length of the class divided by the number of speakers. Speakers receive the same credit as attendees for the portion of the class time for which they did not receive preparation credit.

Example 1 - Three speakers teach a 3-hour class one time. There are no scheduled speaking times.

Each speaker receives 4 hours of preparation credit (3) hours of class time divided by 3 speakers yields 1 hour then multiplied by 4 equals 4 hours preparation time, plus 2 hours of credit for the portion of the class that they are not speaking, for a total of 6 hours of credit. (If the speakers teach the same class a second time, each speaker would receive an additional 3 hours of credit for teaching the same class a second time.)

Example 2 - Three speakers teach a 2-hour class one time. Speaker A is scheduled to speak for 1 hour and Speakers B and C are each scheduled to speak for 1/2 an hour.

Speaker A would receive 4 hours of preparation credit plus 1 hour of credit for the portion of the class that he or she is not speaking for a total of 5 hours of credit. Speakers B and C would each receive 2 hours of preparation credit plus 1.5 hours of credit for the portion of the class that he or she is not speaking for a total of 3.5 hours of credit each. (If the speakers teach the same class a second time, each speaker would receive 2 hours of credit for teaching the same class a second time.)

3. Moderators

A moderator who introduces other speakers and/or performs administrative duties but does not present substantive material does not receive preparation credit but does receive the same credit hours as attendees.